**[SCHOOL NAME]**

**Date: 16 March 2022**

**Time: 5:30pm**

**Location: Virtual**

1. **Call to order:** 5:36pm
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Lisa Hill** | **present** |
| **Parent/Guardian** | **Tanika Cole** | **absent** |
| **Parent/Guardian** | **Courtney Ogletree** | **absent** |
| **Parent/Guardian** | **LaNessia Pressley** | **absent** |
| **Instructional Staff** | **Kenya Boston** | **present** |
| **Instructional Staff** | **Debra Crawford-Simon** | **present** |
| **Instructional Staff** | **Phyllis Robinson** | **present** |
| **Community Member** | **Anthony Cochran** | **present** |
| **Community Member** | **John Kimbrough** | **present** |
| **Swing Seat** | **Jaimeson Murphy** | **present** |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** Yes

1. **Action Items**
	* **Approval of Agenda:** Motion made by: Mr. Murphy; Seconded by: Mr. Cochran

Members Approving: all members approved

Members Opposing: n/a

Members Abstaining: n/a

**Motion** Passes

* + **Approval of Previous Minutes: per Ms. Hill’s request:** *Changed team viewed “budget allocation presentation” to team viewed “budget training video” also changed staffing conference date from March 18 to February. NOTE: March 18 is when all budgets must be approved*

Motion made by: Mr. Murphy; Seconded by: Mr. Cochran

Members Approving: all members approved

Members Opposing: n/a

Members Abstaining: n/a

**Motion** Passes

**(NOTE): Discussion Items were discussed first, then we came back to Action Items**

* + **Action Item 1: Motion: Budget approval**

Motion made by: Mr. Murphy; Seconded by: Mr. Cochran

Members Approving: all members approved

Members Opposing:

Members Abstaining:

**Motion** Passes

* + **Action Item 2: Motion:**

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

1. **Discussion Items**
	* **Discussion Item 1**: Budget Allocation Presentation was presented by Ms. Hill (this presentation was previously shown during last budget meeting). Ms. Hill shared that after strategic plan there were a few adjustments. She had meeting with Human Resources/Finance/Federal Grants & Programs – all recommendations to reduce 6th and 7th grade SS and Science by one teacher was accepted. Also, some vacancies were already on the books so only one individual was impacted by abolishment. Additionally, going line by line, a “hidden position” was discovered. One current instructional coach was moved over to CARES Fund and because of that school can no longer hire a behavioral intervention specialist.
	* **Discussion Item 2**: Leveling Reserves – (10-day count during the first days of school) as of right now it is projected that 671 students will be attending Long next school year. If the school is over 671 students, the school gets additional funding. Ms. Hill posed the question, what should be the priority if we get additional funding due to the increase of enrollment over 671 students? Three ideas were provided: 1) obtaining additional web-based programs i.e., USA Test Prep, Gallopade, 2) getting a school behavioral specialist (if enrollment is significant), 3) getting an additional reading program or reading teacher

c. **Discussion Item 3:** Family Engagement Funds- On the general budget an hourly parent liaison position was added. Currently there is a teacher team acting as parent liaison but there are some compliance things that must be done as part of Title I. Position should be posted for a hourly parent liaison. Ms. Hill asked if there is anything else the team would like to see as far as funds allocated for the family and parent engagement funds. Ideas included: Donuts for Dads/Muffins for Moms. Additional ideas included: 1) projector for outside events i.e., movie night for the community, 2) investing in coursework for families (GED) literacy, 3) investing in a dietitian/cooking classes/wellness classes, 4) purchasing webcams for promethean boards, 5) purchasing a van/bus for STEM (Ms. Hill informed that there is already a bus available for South Atlanta Cluster, but need a teacher to get CDL)

1. **Information Items**
* **Principal’s Report** Spring ACES (Accountability, Continuous Improvement, Equity, & Support) was shared by Ms. Hill.

Currently Long Middle School is looking to hire an RN.

The ACES report also showed that Long is struggling with student attendance (students are showing up that have not been in school, some have not been in school since school year 2020, also students are moving due to high rent in the area, and students are not being unenrolled).

Suspension rate for females increased due to an incident that happen in February. Suspension rate is declining each day due to mediations put in place and should be where we need to be by the end of the year.

Academic indicators – (GAME CHANGER slide) successes were shared (ELA and Math). Students are growing in both content areas but still pushing for more growth. It was shared that a “growth party” will be provided to those students that met or exceeded their targets in ELA and Math. (OPPOERTUNITY slide) must continue tier I instruction and make sure there is an alignment with “I do, “you do,” “we do” model. Small group and reteach will also continue to focus on lesson internalization. (HIGHEST PRIORITY NEED slide) need additional HMH training for teachers. Also need additional training and support for co-teacher model.

* + **Information Item 2** Ms. Hill shared EPA update. TAV Holdings were fined because during investigation, concentrations of lead was found in the creek. There will be ongoing testing including air quality testing in the future.
1. **Announcements** Diane Jacobi can assist with hosting a GED program. Diane shared that if Long Middle is interested in a Parent University, Atlanta Fulton Public Library has staff will come out and give presentations on all their available resources on certifications, ACT Prep, etc. Diane also shared that the Go Team candidacy is still open if anyone was interested in joining. Voting will be done at the end of April.
2. **Adjournment**

Motion made by: Mr. Murphy; Seconded by: Mr. Cochran

Members Approving: all members approved

Members Opposing: n/a

Members Abstaining: n/a

**Motion** Passes

**ADJOURNED AT** 7:01pm

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**Minutes Taken By:** Phyllis Robinson

**Position:** Secretary

**Date Approved:** [Insert Date When Approved]